



### CHILD'S APPLICATION FOR ENROLLMENT

To be completed, signed, and placed on file in the facility on the first day and updated as changes occur and at least annually.

Date Application completed or updated: \_\_\_\_\_ Date of enrollment: \_\_\_\_\_

#### CHILD INFORMATION

Full Name: \_\_\_\_\_ (Last) (First) (MI) (Nickname) \_\_\_\_\_ DOB \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

What days is your child going to attend: (select 5-3-2 days)

Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_

#### FAMILY INFORMATION

Child Lives with: \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address (if different from child's) \_\_\_\_\_

Where Employed \_\_\_\_\_ Can we reach you at work: Y N Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Where Employed \_\_\_\_\_ Can we reach you at work: Y N Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Contacts:** Child will be released only to the parents/guardians listed above. The child can also be released to the following individuals, as authorized by the person who signs this application. In the event of an emergency, if the parents/guardians cannot be reached, the facility has permission to contact the following individuals.

Name	Relationship	Address	Phone Number
_____	_____	_____	_____

Name	Relationship	Address	Phone Number
_____	_____	_____	_____

Name	Relationship	Address	Phone Number
_____	_____	_____	_____

**Health Care Needs:** For any child with health care needs such as allergies, asthma, or other chronic conditions that require specialized health services, a medical action plan shall be attached to the application. The medical action plan must be completed by the child's parent or health care professional. Is there a medical action plan attached? Yes \_\_\_ No \_\_\_ (Medical action plan must be update on an annual bas

List any allergies and the symptoms and type of response required for allergic reactions:

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List any health needs or concerns, symptoms of any type of response for these health care needs or concerns: \_\_\_\_\_

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List any particular fears or unique behavior characteristics the child has: \_\_\_\_\_

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List any types of medication taken for health care needs \_\_\_\_\_

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Share any other information that has a direct bearing on assuring safe medical treatment for your child: \_\_\_\_\_

### **EMERGENCY MEDICAL CARE INFORMATION**

Name of health care professional \_\_\_\_\_ Office phone \_\_\_\_\_

Hospital preference \_\_\_\_\_ Phone \_\_\_\_\_

I, as the parent/guardian, authorize the center to obtain medical attention for my child in an emergency and to use appropriate physician of his/her choice to provide emergency care if neither I, nor the family physician can be contacted immediately.

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

I, as the operator, do agree to provide transportation to an appropriate medical resource in the event of an emergency. In an emergency situation, other children in the facility will be supervised by a responsible adult. I will not administer any drug or any medication without specific instructions from the physician or the child's parent, guardian, or full-time custodian.

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Signature of Operator

Date

Adapted from DCDEE 01/2021

Update 04/2021